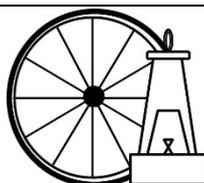


Hook Community Council
Cyngor Cymuned Hook



Trustees for the Hook Miners'
Memorial Ground and Garden
Charity reference - 524435

HOOK COMMUNITY COUNCIL
Tuesday 20th November 2018
MOUNT ZION URC HALL, HOOK

1. Present: Cllr J Sutton Chair
Cllr A Thomas
Cllr J Ramsey (Mrs)

Cllr D Petrie
Cllr J Austin (Mrs)

In attendance: County Councillor M John
Clerk K M Codd (Mrs)
Mrs Lucy Harrold - Observer

2. Apologies: Cllr P Griffiths - Vice Chair

3. Declarations of any personal or potentially conflicting issues.

To be noted during the meeting.

4. Minutes of previous meeting: -

Minutes for 20th November 2018 were read and approved as a true and accurate record.
Proposed Cllr Petrie, seconded Cllr Ramsey.

5. Matters Arising

- a) Cllr Sutton advised that the dog waste bins are being well used. Members discussed siting more dog waste bins, e.g. Pill Road. Clerk was asked to gain quotes. Cllr John advised many waste bins are for general use.

6. Report by PCC Councillor M John

Cllr John updated Hook CC on the following issues: -

- a) PCC Budget. He updated Hook CC on the current position following the recent seminar as noted last month. PCC Cabinet have expressed a preference for a rise of around 10% and this would now go as a draft budget to full council on the 13th December. It would then go for public consultation. This does not protect services as all Departments apart from the schools and Social Services budget have been asked to identify 8% of savings. Schools were proposed to have a flat line budget but this was a real time cut due to pressures from pay rises and pensions.
- b) Local Development Plan 2 He reminded HCC that this was being reviewed and candidate sites now being advertised. Open for consultation until 4th Feb 2019. HCC could make any comments or contact Cllr John for any further information.
- c) Cleddau Bridge Tolls this was to be discussed at the PCC full Council meeting on 13th December 2018. Whilst removal of tolls would be welcome, Welsh Government indicated they would not make it a trunk route. Important, therefore,

Action

Clerk

Clerk

Minutes for November 2018 for Hook Community Council

that PCC are compensated by WG and also ongoing maintenance costs should be covered.

- d) New Riverside Library and Cultural Centre this was now completed and will be opening this month. He gave a background picture and encouraged members to visit to see what they thought of the facility

Cllr John asked HCC they wanted any changes to the format of reports to let him know, and if any members wanted information on any other issues involving PCC or wished a report on any issue, then they should contact him directly.

He wished all HCC members a very happy Christmas and New Year.

7. Correspondence Received by the 10th December 2018

a) One Voice Wales training dates – Clerk highlighted two sessions that would be useful for either her or Members to attend. An e-mail will be sent with further information.

- 23/01/2019 Wednesday Picton Community Centre, Freemans Way, Haverfordwest. SA61 1UG Module 15 - Information Management (Inc. GDPR)
- 26/03/2019 Tuesday Picton Community Centre, Freemans Way, Haverfordwest. SA61 1UG Module 8 - Introduction to Community Engagement

b) PCC. Local Development Plan 2 (LDP 2) The Council is undertaking an eight-week consultation on Pre-Deposit LDP documents between 17 December and 4 February 2019. The consultation closes at 4.30pm Details to be recirculated.

c) Welsh Government requesting help in completing a very short survey by the end of January 2019. The Welsh Government proposes to develop a package of resources for Community and Town Councils to increase their awareness and help increase their use of the Welsh language. Members asked the Clerk to action.

d) The National Park Authority is reviewing the current National Park Management Plan (2015-2019) in line with an engagement strategy approved by the National Park Authority on 20th June 2018. At this stage the Authority is inviting comments on “Opportunities and Challenges. Discussion Paper for the Management Plan 2020-2024”. Views will directly inform a consultation draft National Park Management Plan 2020-2024 which is scheduled for preparation in Spring 2019 and will be formally consulted on between August and October 2019. The closing date for comments is 5pm, Friday 4th January 2019.

e) PCC – Bin Collections over the Christmas and New Year period and Civic amenity and Recycling Centres opening hours. Clerk has placed in the Village Shop and Notice Board.

f) Clerk advised, that in order to complete the Hook Miners’ Trustees Annual Accounts, she is required to have personal information for all Hook Community Council Members. Members agreed to comply with the requirement, on receipt of an e-mail outlining the GDPR statement from the Charity Commission. Clerk to Action.

Clerk reminded Members that not all e-mails circulated to Members, are read out at the meeting, as this would be unwieldy and time consuming, and only those advising of events and requiring action are placed on the agenda. However, she asked that Members advise her if they wish any specific communication to be discussed further.

Action

Clerk

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Members

Members

Clerk

8. Planning received by the 10th December 2018

a) 18/0923/PA Proposal: Proposed Detached Dwelling. Site Address: 7, Cyffin Barn, HOOK, Haverfordwest, Pembrokeshire, SA62 4PF Following discussion Members agreed a response of “No objection”. Clerk to action.

Action

9. Finance

a) Precept Setting 2019/2020. Members discussed the raise in precept against the Budget 2018/2019. The Clerk advised that estimated costs against budget have been, in general, correct. However, Hook CC needs to look at any other cost that may be borne in 2019/2020, e.g. improvements in infrastructure, (CCTV and Proximity Lights) on costs, and purchase, room hire, Clerk Salary, training costs etc. Following a lengthy debate, and confirming with the Clerk that Hook CC monies are predicted to roll over at £6.500 rounded plus an accrued £1,000 for Election Costs. Chair Cllr Sutton proposed £240.00, Cllr Petrie seconded. All Members voted in favour. This will increase the precept from £7,830 to £8,070 Clerk to action.

Clerk

b) Cash Statement December 2018 £7,841 (Inc. of £1,000 accrued election costs).

c) Invoices for Payment received by December 2018

- Cleddau Press Newsletter £200.50 Proposed Cllr Sutton seconded Cllr Austin.
- Stamps 6 x 1st Class 6 x 2nd Class £7.50 Proposed Cllr Austin seconded Cllr Ramsey.
- Clerk advised that an invoice for a printer cartridge signed at the last meeting had not been paid. £30.00.

10. Risk Assessment

Clerk

a) Defibrillator – Clerk received notification from Mrs J Thomas that the machine was not logged on the NHS Direct Website. This is now in the process of being corrected and thanks sent to Mrs J Thomas for alerting the Council.

b) Dog Fouling covered in Matter Arising

c) Road Safety, speed monitoring, signage etc. – Members discussed areas they feel are in need of further signage and or speed curbing devices. An e-mail was sent to PCC Highways Division for their support in creating a “safer roads” project for Hook Village. Clerk will follow up the e-mail in early January 2019.

Clerk

Cllr John advised that Residents ring 101 to record any incidences they encounter such as, speeding, near misses etc. If the police are aware they would be able to create a picture of “hot spots” and take appropriate action.

d) Antisocial behaviour to include decisions on :- 1). Installation of CCTV 1a) Costings of equipment and purchasing 1b) Cost of installation. 1c) Maintenance of equipment.

2. Installation of Proximity lights 2a) Costings of equipment and purchasing 2b) Cost of installation 2c) Maintenance of equipment. Clerk requested to place on the January 2019 agenda.

Minutes for November 2018 for Hook Community Council

11. Land at Greenway

Clerk has repeated a request for an explanation of the action taken at the area, and again has been advised by PCC that the matter “is being looked at” with further apologies for the delay. She will continue to seek a reply, hopefully, before the next meeting.

Following a recent conversation with Residents whose land is being affected by the future building project, Cllr Petrie advised that they are happy to “sell” the land required to enable access from Lower Quay Road. The Clerk suggested a letter of acknowledgment be sent to the Residents concerned. All Members agreed.

12. PLANED – “What next?”

Clerk is in receipt of the Executive Report following the recent PLANED consultations and meetings in Hook Village to update the “Village Plan”. Members agreed to place on the website inviting Residents’ comments be sent to the Clerk. Clerk to action.

13. Community Council Members and Vacancies

Withheld until end of meeting.

14. Funding Proposal from Hook School

Member discussed the matter with the Head of Hook School, and requested a full business plan, together with a requirement of need, along with relevant costings. These to be sent, care of the Clerk and/or Chair, to Hook Community Council to enable them to follow guidelines on financial requirements on donations. Clerk to write a letter of confirmation of the above.

15. Volunteer Litter Picker

Clerk advised that all is going well and no sundries are required at present.

16. Christmas Festivities

a) Tree is in place.

b) Lights are being safety checked.

c) Members discussed the route for a “Lantern Walk”. Risk assessments of the route to be undertaken and all steps taken to ensure the safety of both children and adults.

17. Any other business.

a) Cllr Sutton reported that branches from trees in the Hook Miners’ Ground are overhanging Hook School playground and a gas cylinder. Members agreed that Mr J Colnet be asked to give a quote for any remedial work required. Also, the Clerk should ask him to proceed providing costs do not exceed £500.00

(13.) Community Council Members and Vacancies

Mrs Lucy Harrold was asked to leave the meeting whilst Members discussed applications for the Casual Vacancy.

Action

Clerk

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Members.

Clerk

Minutes for November 2018 for Hook Community Council

Clerk suggested she send the letters of application to Members for their perusal and take a vote at the next meeting, (January 2018). Further, she suggested that consideration be given to a “voluntary role” for the one remaining candidate after the vote. Members concurred.

Action

18. Date and time of next scheduled meeting 15th January 2019 7.00pm at Mount Zion URC Hall

There being no further business the Chair declared the meeting closed at 8.20 pm.

Signed as a true and accurate record:

Chair

Date