

November 2017 for Hook Community Council

<p>Hook Community Council Cyngor Cymuned Hook</p>		<p>Trustees for the Hook Miners’ Memorial Ground and Garden Charity reference - 524435</p>
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**HOOK COMMUNITY COUNCIL
MINUTES OF MEETING HELD ON
Tuesday 21st November 2017
MOUNT ZION URC HALL, HOOK**

<p>1. PRESENT: Cllr J Sutton Chair Cllr P Griffiths - Vice Chair Cllr A Thomas</p> <p>In attendance: County Councillor M John Clerk K M Codd (Mrs)</p>	<p>Cllr D Petrie Cllr J Ramsey Cllr E Bowen</p>
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2. Apologies

Action

3. Declarations of any personal or potentially conflicting issues.

To be noted during the meeting.

4. Minutes of previous meeting 17th October 2017

Read and approved as a true and accurate record.

Proposed by Cllr Griffiths seconded by Cllr Petrie

5. Matters Arising

- a) Planed – Members agreed that the visit from Planed had been informative and agreed to plan ahead for early 2018 to organise a Community Meeting with Planed Representation **Hook CC** to update the Hook Community Action Plan 2011.
- b) PCC Chairman’s invitation for a visit to County Hall. Cllr John, Cllr Sutton and the Clerk attended. Cllr Sutton advised that several CC’s had been invited and all have similar community issues to resolve, e.g. Dog Fouling, Speeding and Retrospective Planning etc. Those attending agreed that it had been an interesting evening which was also an opportunity to meet Councillors from other Community Councils.
- c) Cllr Sutton advised that the Hook School Head has a number of **Cllr Sutton** ideas for Sport/Play equipment for the School. Members agreed that the Head should be asked to make a short list and send to Hook CC for assessment as to price, suitability etc.

6. Report by PCC Councillor M John

Cllr John reported on the following topics:

LDP Review. Update on the current review of the LDP and he encouraged members to make any comments during the consultation.

Re-cycling proposals. The proposals around this have been published and possibilities were; three-week black bag collections, enhanced kerb side collection and recycling, separate new arrangements for people with medical needs or young children, nappies etc. Cllr John responded to several questions from Members: -

- Orange bags to remain on a two-week schedule.
- Different coloured bags for further separation of recycling are being discussed.
- Proposed maximum number of black bags at 3 per household, but Cllr John advised that this would be difficult to measure at places where due to lack of kerb side space, communal waste collections are in place.

Cllr John asked Members to make comments via the PCC website.

Haverfordwest Secondary School. The latest position on this project was discussed, and Cllr John will keep Hook CC updated. Discussions took place on catchments etc.

Cllr John

Furzy Hill: Following the request from Hook CC he has met with a Highways Officer to discuss issues. Initial suggestion is for improved signage at Freystrop.

Hook CC requested a site meeting to highlight the problems. Cllr John to arrange.

Footpaths. Following a report from a member of Hook CC he reported an issue with a footpath off Lower Quay Road and a PCC Officer was investigating.

Cllr John thanked Hook CC members for their support and reminded members he was always available between meetings when required.

7. Correspondence

- a) PCC- Local Development Plan 2 – Review Report – Clerk advised that all comments must be received no later than 5.00pm Friday 5th January 2018. This has been sent by e-mail and an engagement meeting taking place on Wednesday 6th and Wednesday 13th December County Hall, RSVP, for two members only.

Action
Clerk

b) **PAVS** – Lee Hind – The Clerk advised members that following an introduction from Cllr Petrie, Lee Hind is willing to attend an evening meeting in Hook to discuss “Time Banking”. The Clerk suggested that other Community Groups may be interested in and asked members if a meeting at Hook Sports Club could be arranged in the New Year. Members agreed and asked the Clerk to arrange.

c) **Independent Review Panel** Community and Town Council Review Panel – This topic has been brought up at previous meetings. The Clerk asked that Members keep in mind the questions being asked by the panel. The Review is being undertaken over a year,)commenced in September 2017).

1. What should Community and Town Councils be responsible for?
2. How should they operate?
3. What’s standing in their way to deliver for the local community?
4. How do councils ensure they best represent their local community?

Members agreed to agenda in February 2018.

d) **Flag Makers** – Clerk received the following advice: -

1. Is the pole going to be outside?
2. Is the pole going to be wall or floor mounted?
3. What size flag are you wishing to fly?
4. Do you need costs to install the pole?

Clerk

She will await clarification from members before seeking quotes. Cllrs asked her to e-mail this, and other relevant information, to help them form an idea of the exact requirements.

e) Clerk confirmed that many e-mails were sent to members but not all noted at the meeting. Should members wish to discuss any e-mail further please advise the Clerk and she will bring it to the next scheduled meeting.

Clerk

8. Planning received by the 17th October 2017

- a) **17/0724/PA** - Proposed single storey extension, 18a West Hook Road - No Objections.

9 Finance

a) Cash Statement October 2017 £8,188.

b) Budget Overview/Pre-planning for Precept 2018/2019.

c) Invoices for payment: -

Action

- RBL Poppy Appeal £17.00 Proposed Cllr Thomas seconded Cllr Petrie.

Clerk

- Welsh Audit Office £231.00 Proposed Cllr Petrie seconded Cllr Sutton.

- Cleddau Press £235.00 Proposed Cllr Griffiths seconded Cllr Thomas.
- Clerks outstanding Wages August September October x £80 = £240. Proposed Cllr Petrie seconded Cllr **Hook CC** Bowen
- Clerks Expenses July August September £15 x 3 =£45 Proposed Cllr Petrie seconded Cllr Bowen.
- Mr L Summons Tree Work at Southdown and removal of tree by the playground. Clerk to request invoices for payment. **Cllr John**

d) Review of change of signatories – Cllr Griffiths and Cllr Thomas confirmed that they are now able to sign cheques.

Clerk

10. Risk Assessment

- Defibrillator - Cllr Petrie advised that it has been checked and battery is live. Members agreed to meet with Cllr Petrie and learn how to check for battery life etc.
- Dog Refuse Bins – Members agreed to several proposed and agreed sites. **Hook CC**
- Anti-Social Behaviour – Members discussed events surround the Firework Display, when several youths were disruptive. Cllr John advised that any incident should be reported to the Police via 101. Members asked Cllr John to inform PCSO Leanne Nicholls of the incidents.

Cllr Griffiths

11. Filling of Casual Vacancy

Cllr Thomas

There are no applications for the Casual Vacancy. Clerk suggested an extension on the time frame to 27th November 2017. Members agreed.

12. Remembrance Service

Members reported that the Remembrance Service had been well attended. The Clerk e-mailed information regarding the organisation of the service for 2018. All Members have received this and will update/correct over the coming year for instigation in November 2018.

Action

13. Christmas Festivities

Clerk

- **Tree** –Cllr Griffiths to contact Mr Blaxland if he is able to source a tree earlier on in December.
- **Lights** – Cllr Thomas/Cllr Griffiths to locate lights and check they are safe and in working order.
- **Power** – Cllr Thomas to confirm that power is available from Hook Sports Association. (payment to be agreed at the next meeting). **Cllr Griffiths**

14. Response to Mrs M James

Clerk to write a thank you letter for her help and support in gaining the Pride Funding, to be signed Chair and Vice Chair for December Meeting.

15. Volunteer Litter Picker

Clerk is in contact with Lucy Davies at regular intervals. At present she has enough black bags to continue work into the New Year.

16. Facebook/Village Website

Cllr Griffiths to send invoices to the Clerk for payment at December meeting.

17. Any Other Business

18. Date and time of next meeting Monday 11th December 2017 at 7.00pm.

There being no further business the Chair declared the meeting closed at 9.05pm.

Signed as a true and accurate record:

Chair

Date