

July Minutes 2017 for Hook Community Council

<p>Hook Community Council Cyngor Cymuned Hook</p>		<p>Trustees for the Hook Miners’ Memorial Ground and Garden Charity reference - 524435</p>
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HOOK COMMUNITY COUNCIL
MINUTES OF MEETING HELD ON MONDAY 18th July 2017
MOUNT ZION URC HALL, HOOK

Members welcomed PCSO 8139 Leanne Nicholls, based at Milford Haven to the meeting.

Following discussions, Leanne advised members of the following: -

Community Speed Watch – she will obtain further information and advise the Community Council of the process involved in setting this up, volunteer training and equipment.

Dog Fouling - Cllr John advised this is part of an Enviro Scheme which includes education – visiting local schools – already undertaken in Hook.

Leanne informed Hook CC that if there were to be any events held in the village e.g. Festival, Sports Events etc, and members thought that police attending would be a good public relations exercise to give her the dates to see if they could attend.

All agreed that Hook was a very safe place to live and thanked PCSO Leanne Phillips for attending and looked forward to her attending a meeting later in the year.

<p>1. PRESENT: Cllr A Thomas – Chair Cllr P Griffiths - Vice Chair Cllr J Grayshon (Mrs)</p> <p>In attendance: Clerk K M Codd (Mrs) County Councillor M John PCSO 8139 L Phillips 7.00 – 7.15</p>	<p>Cllr J Sutton Cllr D Petrie</p>
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<p>2. Apologies - Cllr E Bowen (Mrs)</p>	<p>Cllr J Ramsey</p>	<p>Action</p>
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3. Declarations of any personal or potentially conflicting issues.

To be noted during the meeting.

R/A

4. Minutes of previous meeting 20th June 2017

Read and approved as a true and accurate record.

Proposed by Cllr Petrie seconded by Cllr Griffiths

Action

5. Matters Arising

- a) Cllr Sutton advised members of his attendance at the School Governors' meeting, which he found very interesting. He will keep members advised of any related issues. The Chair **Cllr Sutton** thanked Cllr Sutton for his attending.

6. Report by PCC Councillor M John

Cllr John, having been away, advised that he has only to report that the Secondary School Education proposals from PCC were now progressing and information is available via the PCC website.

Cllr John would like to thank Hook CC members for all their support and reminded members he was always available between meetings when required.

7. Correspondence

- a) Darren Thomas PCC Head of Highways & Construction – HGV **Clerk** width/length restriction in Hook Village. Members believed the sign would be most useful at the top of Pill Road. Clerk to contact PCC.
- b) PLANED AGM and Community Conference – Clerk advised members of the date and time.
- c) Welsh Government - Consultation on The School Organisation Code **Clerk** www. Consultation ends 30th September 2017. E-mailed.
- d) PCC Community Dog Watch initiative – Members agreed to help promote responsible dog ownership. – Clerk to action.
- e) Clerk confirmed that many e-mails were sent to members but not all noted at the meeting. Should members wish to discuss any e-mail further please advise the Clerk and she will bring it to the next scheduled meeting.

8. Planning

Both Cllr Griffiths and Cllr Petrie explained the planning process to new members. Advising that all Hook planning applications, including maps and supporting documents, can be viewed on line via the PCC website.

- a) **17/0258/PA** – Pitching a flat roof Barn Farm, New Road. – No comments.
- b) **17/0254/PA** – Erection of a detached single-family dwelling Barn Farm Plot 6. – No comments.

c) **17/0090/PA** – Planning Permission to create sun room at 8 Lower Quay Road – PCC Granted

d) **17/0190/PA** Planning Permission for erection of a front garden wall – 40 Lower Quay Road. – PCC Granted **Action**

9. Finance

a) Cash Statement July 2017 £6,968

b) Budget for 2017/2018 - Clerk circulated the first quarter draft accounts (excel format). These figures were discussed against the 2017/2018 predicted budget receipts and expenditure. The Clerk advised members that they were in a strong financial position and should consider funding a project/s of their choice. Members accepted the first quarter figures and will debate anticipated/potential expenditure at the September 2017 meeting.

c) Invoices for payment

a) Paint for Bus Stop - £ 39.97 Proposed by Cllr Thomas seconded Cllr Griffiths.

**Cllr
Petrie/Cllr
Sutton**

b) Posting of Audit - £7.25 Proposed Cllr Petrie seconded Cllr Griffiths.

c) Pembrokeshire Blind Association in lieu of payment to External Auditor 25.00 Proposed Cllr Griffiths seconded Cllr Thomas.

10. Risk Assessment

Dog Fouling Bins. Cllr Petrie advised of spare dog fouling bins available from PCC at no cost. Members discussed implementation, placement and who would empty them (regularly). Several ideas on location were discussed and Cllr Sutton volunteered to empty the bins when in situ. Further update at the September 2017 meeting.

**Cllr Griffiths/
Clerk**

Clerk advised members of a recent prosecution for an owner not cleaning up after their dogs,(Saundersfoot), believed to be the first case in Pembrokeshire, the fine amounted to £700.

11. Volunteer Litter Picker – Equipment Update

Clerk

Lucy Davies has commenced her voluntary role, advising the Clerk on a regular basis of her activities and observations.

Cllr Griffiths to arrange for hi-vis garment and the Clerk will purchase and deliver black bags.

Action

12. Hook School Governors'

Noted in 5 a).

13. Defibrillators

**Cllr
John/Clerk**

Defibrillators – Cllr Petrie confirmed that the defibrillator battery is working. Clerk to place replacement battery/(s) on January 2018 agenda.

14. Any Other Business

- a) Cllr Griffiths raised concerns over speeding in the village, specifically at the Muerigs Croft/Newtown Road area close to Hook School. Cllr Thomas suggested a flashing sign. Cllr John advised that he was in consultation with PCC regarding speeding in various areas and would advise PCC of Hook CC's concerns. Following discussion, the Clerk was asked to approach Welsh Water for funding for a flashing speed sign.

15. Date and time of next meeting Tuesday 19th September 2017 at 7.00pm.

There being no further business the Chair declared the meeting closed at 8.30pm.

Signed as a true and accurate record:

Chair

Date