

## Draft October 2017 for Hook Community Council

<p><b>Hook Community Council</b> Cyngor Cymuned Hook</p>		<p><b>Trustees for the Hook Miners' Memorial Ground and Garden</b> Charity reference - 524435</p>
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**HOOK COMMUNITY COUNCIL  
MINUTES OF MEETING HELD ON  
Tuesday 17<sup>th</sup> October 2017  
MOUNT ZION URC HALL, HOOK**

<p><b>1. PRESENT:</b> Cllr J Sutton Chair Cllr P Griffiths - Vice Chair Cllr A Thomas</p> <p><b>In attendance:</b> County Councillor M John Clerk K M Codd (Mrs)</p>	<p>Cllr D Petrie Cllr J Ramsey</p>
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**2. Apologies** Cllr E Bowen

**Action**

**Guest Speaker from Planed – Liz Thomas.**

The Clerk introduced Liz Thomas to the meeting and invited her presentation.

Liz gave a brief overview of the formation of Planed at its possible future following Brexit period. She explained that European Funding would be available for an unknown period and at that any projects needed to be progressed and presented as soon as possible.

Planed were there to help identify grants and support Community Groups gain funding from various bodies, not only European Funding. (Leader Funding was discussed and information left for members to peruse.)

Liz advised that she has visited Hook previously and was aware that Community Meetings were held and a Five-Year plan been formulated. Cllr John was able to confirm that the plan was drawn up in 2011. This Action Plan was agreed at a public meeting held on Wednesday 18th January 2012 following circulation of the Draft Action Plan to all households in the Community.

**Hook CC**

Following discussion, Members accepted the offer from Liz, to organise two Community meetings at the beginning of 2018 to assess and revitalise the 2011 Action Plan.

Members thanked Liz for attending and looked forward to meeting her and other colleagues from Planed in the New Year 2018.

R/A

### 3. Declarations of any personal or potentially conflicting issues.

To be noted during the meeting.

Action

### 4. Minutes of previous meeting 19<sup>th</sup> September 2017

Read and approved as a true and accurate record.

Proposed by Cllr Petrie seconded by Cllr Griffiths

### 5. Matters Arising

- a) Hook Community Forum Meeting – Cllr Griffiths advised that **Cllr Griffiths** this had been cancelled and rescheduled for 30<sup>th</sup> October 2017.
- b) Nat West - Cllr Griffiths has visited the bank and requested confirmation that the signatories are in place for both accounts.
- c)

### 6. Report by PCC Councillor M John

Cllr John reported on the following topics:

**PCC Consultations.** He attended the recent open evening on 9<sup>th</sup> October at County Hall. 2 subjects discussed.

- a) How future services are delivered across the county. Hub and Spoke Model. Use of surplus buildings in Haverfordwest.
- b) Proposals for future waste collections and re-cycling. Possible 3 week bag collection, kerb side sorting and 2 weekly personal waste collections.

**Boundary Commission Review:** The Boundary Commission suggested Pembrokeshire should go from 60 to 62 councillors. PCC were asked to respond showing how this could be achieved. Initial suggestion did not affect our area. A large number of County Councillors felt we should be reducing numbers to reflect cuts in all other areas rather than an increase.

**Chairman's Invitation:** He reminded members the Chair of PCC, Cllr. Paul Harries has invited Hook CC to attend an evening with him on the 30<sup>th</sup> October 2017. This was an initiative of the Chair rather than PCC in general, **Cllr Sutton and Clerk** and Cllr John urged members to attend if at all possible.

Cllr Sutton and the Clerk to attend. Cllr Griffiths apologised as he will be attending the Community Forum Meeting.

Cllr John would like to thank Hook CC for all their support and reminded Members he was always available between meetings as required.

### 7. Correspondence

- a) **PCC -Proposed Speed Limit Traffic Regulator Order – A review Action** of Traffic Regulation Orders (TRO'S). The Clerk circulated the previous week's Western Telegraph which highlighted the areas in Hook. After discussion, members believed that all 30 mph areas were included. **Clerk**
- b) **Boundary Commission – 2018 Review of Parliamentary Constituencies in Wales Revised Proposals – Information** available at [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk)
- c) **Pride Funding – Clerk confirmed that a PCC Administrator has** been in contact and the first paper work signed and sent. Now awaiting D Rees Fencing to inform Hook CC when the work will commence.
- d) **Pembrokeshire Blind Society – Confirmation letter of receipt of** donation in lieu of payment to Mr Jenny Davies-Scourfield for undertaking the Internal Audit.
- e) Clerk confirmed that many e-mails were sent to members but not all noted at the meeting. Should members wish to discuss any e-mail further please advise the Clerk and she will bring it to the next scheduled meeting. **Clerk**

## **8. Planning received by the 17<sup>th</sup> October 2017**

- a) **17/0577/PA - Proposal** Erection of a stable/storage building and construction of access track. Site Address Land to rear Bryn Villa, Pill Road, Hook, Haverfordwest, SA62 4LX – No Objection.
- b) **17/0574/PA - Proposal:** Proposed Single Storey Extension and Juliet Balcony, Site Address: Lane Cottage, 31, New Road, Hook, Haverfordwest, SA62 4LJ – No Objection.

## **9. Finance**

- a) Cash Statement October 2017 £8,610. RFO requested that the amount be broken down into the amounts set aside for the Flag Pole, Donation to Hook Miners' for the Southdown trees and budget for the year. Members agreed and the Clerk will initiate this from the November 2017 meeting.
- b) Half Year Accounts – Members circulated copies, Clerk asked if they would be happy to receive financial information via e-mail. All agreed. Members were pleased with the current situation but noted that as in (a) the figures need to reflect money put aside for future projects.
- c) Invoices for payment:-
- Royal British Legion Poppy Appeal (Wreath) £17.00 **Action**
  - Clerk's Expenses 3 months at 3 x£15.00 £45.00  
Proposed by Cllr Griffiths, seconded by Cllr Sutton.

- Clerk advised that as the Standing Order remained unchanged (due to the ongoing difficulties with change of signatories) there are outstanding wages of Clerk £80.00 owing for August – October i.e. £240.00. Members thanked the Clerk and hoped that this will resolve once the new signatories were in place.

**Clerk**

## **10. Risk Assessment**

**Clerk**

- a) Defibrillator - Cllr Petrie reported that it has been checked and working.
- b) Dog Refuse Bins – Following discussion, Members agreed to look at possible sites for placement and report back to the November meeting. This is an ongoing issue and will take some time to put in place. Cllr Petrie advised that posters have been printed and circulated a copy. The Clerk agreed to be the named person for residents to contact as Volunteer Wardens.

**Clerk  
Cllr  
Thomas/Cllr  
Griffiths  
Cllr Thomas**

## **11. Filling of Casual Vacancy**

**Clerk**

Clerk advised that the PCC Electoral Department have been advised and the necessary paperwork undertaken. She will advise Members before the next meeting of the result of this, and advise them of the next step.

**Cllr Griffiths**

## **12. Remembrance Service**

**Clerk**

Members received information regarding the Service and will look to ensuring that it runs smoothly. The Clerk will arrange for refreshments to be bought and liaise with the Community Forum for payment.

## **13. Christmas Festivities**

- **Tree** – Clerk to ask Mr Blaxland if he is able to source a tree.
- **Lights** – Cllr Thomas/Cllr Griffiths to locate lights and check they are in working order.
- **Power** – Cllr Thomas to confirm that power is available from **Action Hook Sports Association**. (payment to be agreed at the next meeting).

## **14. Volunteer Litter Picker**

All going well, Clerk in contact with Lucy at regular intervals.

## **15. Facebook/Village Website**

Cllr Griffiths requested permission to go ahead and create a new Village Website, set up cost approximately £60.00 - £70.00. Cllr Thomas proposed and Cllr Sutton seconded. All Members agreed. Clerk to inform current web site host of Hook CC decision not to renew contract in January 2018.

**16. Any Other Business**

- a) Cllr Petrie advised that further to the Dog Watch Scheme, ten vests will be available for volunteers. The cost being part of a PCC sponsorship scheme with a local Dog Food firm.

**17. Date and time of next meeting** Tuesday 21<sup>st</sup> November 2017 at 7.00pm.

There being no further business the Chair declared the meeting closed at 9.25pm.

Signed as a true and accurate record:

Chair .....

Date .....

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