

Draft Minutes February 2018 for Hook Community Council

Hook Community Council Cyngor Cymuned Hook		Trustees for the Hook Miners’ Memorial Ground and Garden Charity reference - 524435
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HOOK COMMUNITY COUNCIL
MINUTES OF MEETING HELD ON
Tuesday 20th February 2018
MOUNT ZION URC HALL, HOOK

1. Present: Cllr J Sutton Chair Cllr P Griffiths - Vice Chair Cllr E Bowen In attendance: County Councillor M John Clerk K M Codd (Mrs)	Cllr D Petrie Cllr Thomas A
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2. Apologies: Cllr J Ramsey **Action**

3. Declarations of any personal or potentially conflicting issues.

To be noted during the meeting.

4. Minutes of previous meeting 16th January 2018

Read and approved as a true and accurate record

Proposed by Cllr Sutton seconded by Cllr Petrie

5. Matters Arising

- a) Cllr Sutton to meet with Hook School Head Teacher to discuss way forward for Hook CC to support the purchase of play **Cllr Sutton** equipment or other requirements.
- b) Dog Refuse Bins – Ongoing project along with the Dog Watch Scheme. Cllr Petrie advised Members of the reduction in PCC Dog Wardens and the need to supply names of volunteers for the Dog Watch Scheme. This will add momentum and help the project move forward.
- c) Hwyl Dda Major Trauma Centre consultation has ended. **Clerk** Members supported the initiative of a new Trauma Centre for Mid & West Wales.
- d) Cllr Griffiths enquired about painting the new playground fence. Clerk replied that Mr Neil McCarthy of PCC will be informing her of type/make of paint approved for playground areas.

6. Report by PCC Councillor M John

Cllr John reported on the following topics:

Action

- a) Local issues raised at last meeting.** Cllr John reported a broken cover near the bus shelter and also the poor state of the pavement from bus shelter towards the Mission Hall. He also reported the issue of a large pothole in Lower Quay road raised by Cllr Petrie. **Cllr John**
- b) Furzy Hill.** He has spoken to PCC Highways representative, John Price, who agreed to a site survey. He could only make Mondays or Tuesdays. Cllr John asked for the most suitable for members and would arrange with Mr. Price. Cllr Thomas and Cllr Sutton volunteered to attend.
- c) PCC Council Tax proposals.** Cabinet has met and decided their preferred option is for a 12.5% rise in council tax. This would equate to a £110 pa. rise for a band D property and would still leave PCC as the lowest council tax in Wales. It was felt, by Cabinet, that a step change was now needed to reduce the gap with other Councils in Wales. This would now go to full Council to decide on 8th Marth 2018.

Members discussed the impact on residents and the ongoing cuts being made to PCC services across the board. Future raising of Council Tax was fully debated.

Cllr John advised that comments to PCC Consultations on proposed cuts were always welcome.

- d) PCC Re-Cycling Proposals.** This has been considered by the relevant Scrutiny Committee and they have recommended going to a 3-weekly black bag collection. There would be a kerb-side sorting of paper, plastics and cans with food waste remaining weekly. A new fortnightly service for sanitary waste would be introduced. Cllr John reminded Members of the Welsh Government re-cycling targets for County Councils and the possibility of fines if not achieved.

Members discussed the issue, and all agreed that people needed help and education to recycle efficiently. **Clerk**

Cllr John thanked members for their input, and advised he only reported on the larger topics with direct effect on this area. If any members wanted information on any other issues involving PCC, then they should contact him.

7. Correspondence

**Cllr
Griffiths**

- a) PCC Land at Greenway** – PCC Property representative, Susie Adams, requested a visit to the March Hook Community Council Meeting to discuss the way forward regarding land at Greenway. Members discussed the matter in depth and the Clerk agreed to undertake a further search of the records she holds to find more information. **Clerk**

Action

Members agreed to invite PCC to the April 2018 meeting, to give them the opportunity of learning the history and details of the area of land in question.

Clerk

- b) **Hazard Cones on West Hook Road** – Cllr Griffiths has been asked by a Resident if the cones can be removed from a property opposite the bus shelter on West Hook Road as they have become a permanent fixture. Following discussion, Members agreed that Cllr Griffiths contact the owners of the property to ascertain whether they can now be removed.
- c) **PAVS** – Lee Hind, Time Banking Development Officer, has agreed to attend Hook Sports Association on a date to be agreed with a start time of 6:30pm or 7.00pm. Clerk to organise. Members agreed that it would be useful to invite neighbouring Community Councils once the meeting has been organised. Clerk to circulate details on confirmation of date etc.
- d) **Welsh Government Data Protection Regulation:** - Information on the latest Legal Guidance received in relation to the General Data Protection Regulation. This information is essential to ensure compliance with the regulations by 25 May, 2018. NALC has commissioned a firm of solicitors to prepare a “toolkit” for use by Councils as they prepare for the implementation date. As a member Council, Hook CC will be provided with the “toolkit” as soon as it is completed. Clerk will keep Members appraised.
- e) **Women’s Suffrage Centenary Grant Scheme**, NALC will provide grants of between £500 and £20,000 to third sector organisations, community organisations and community groups, for projects and/or events which will mark the 100th anniversary. For details about the grant scheme, please visit: <http://gov.wales/topics/people-and-com>.
- f) **Tax policy work plan 2018** Hook CC should be aware that the Cabinet Secretary for Finance has issued a Written Statement. [The Cabinet Secretary has also, today, set out the next steps for proposing a new Welsh tax as part of the tax policy work plan for 2018.](#) For more information, go to the [Welsh Taxes pages on the Welsh Government website.](#) Clerk
- g) **PCC Head of Public Protection Mark Elliot** - Would be very grateful for your support in approaching Lesley Griffiths AM, Cabinet Secretary, regarding issues you are experiencing in your communities with irresponsible dog ownership and the need to provide a sustainable income stream to combat this. Clerk has forwarded the e-mail to all Members – which includes references to volunteer dog licencing. Members discussed this at some length, agreeing that residents would be unlikely to pay a proposed £20 annual fee. However, all agreed that action needs to be taken via the Dog Watch Scheme as discussed in Matters Arising. Action
- h) **PCNPA** – Local Development Plan Annual Monitoring Report Consultation - this closes 1st June 2018. For further information got to devplans@pembrokeshirecoast.org.uk

- i) Clerk confirmed that many e-mails were sent to members but not all noted at the meeting. Should members wish to discuss any e-mail further please advise the Clerk and she will bring it to the next scheduled meeting.

8. Planning received by the 20th February 2018

- a) **17/1138/PA** – Land adjacent to Leven Close Pill Road – No objections.
- b) **17/1029/PA** - Proposal: Proposed Extensions Site Address: Tudor House, 21, Pill Road, HOOK, Haverfordwest, Pembrokeshire, SA62 4LX – No objection.

Clerk thanked Members for responding to Planning Applications that require a response between meeting dates.

9 Finance

- a) Cash Statement February 2018 £8.500. Due to lack of Bank Statements Clerk unable to reconcile accounts, consequently, Cash statement is an approximation.
- b) Budget Review – As above, Clerk unable to undertake Bank reconciliations without monthly Statements. She added that this will create major difficulties with the March 2018 year end accounts and subsequent audit. **Clerk**
- c) Invoices for Payment - David Rees Fencing £4.020 as agreed under Pride Grant Funding – Clerk to process and liaise with PCC representative. Clerk advised that, to date, no invoice has been received for the tree works at Southdown and Playpark. **Clerk**
- d) Signatories – Cllr Griffiths advised that signatories were now in place and he has collected extra paperwork for additional signatories. He added that NatWest advised him that statements had been returned to them “undelivered” from the Clerk’s address. The Clerk advised that she has lived at this address for 28 years and that the Postal Service had never failed before. She suggested that Cllr Griffiths ensure that the bank has her correct address.

10. Risk Assessment

- a) Defibrillator – in working order.
- b) Dog Refuse Bins – discussed in Matter Arising. **Action**
- c) Any other risk assessment not listed above

11. Pride Funding

As noted under Finance.

12. Filling of Casual Vacancy

Clerk advised that the Independent Review Panel were aware of the vacancy and enquired how the CC were advertising the post. Cllr Griffiths confirmed that is on the Village Website.

13. Volunteer Litter Picker

Clerk has been in contact with Ms Davies and confirms that she has all equipment required.

14. PLANED

Clerk to ask for a representative to attend the March 2018 meeting.

15. Independent Review of Town and Community Councils

Clerk will attend the meeting on the 13th March 2018

16. Any Other Business

None

17. Date and time of next meeting Tuesday 20th March 2018 at 7.00pm.

There being no further business the Chair declared the meeting closed at 8.10pm.

Signed as a true and accurate record:

Chair

Date